

Standard Operating Procedures

for

NEPIA

**(NIOS Education Project for
the Indian Army)**



विद्याधनम् सर्वधनं प्रधानम्

NATIONAL INSTITUTE OF OPEN SCHOOLING

A-24/25, Institutional Area, Sector-62, NOIDA

The Aim

The aim of NEPIA is to enhance Human Resource quotient of the personnel of Indian Army by enrolling them for Secondary (10th) & Sr.Secondary (12th) through educational Programmes offered by NIOS

Coordination and Contact Point

S. No.	Location	Army Command HQ	NIOS RC
1	Calcutta	HQ Eastern Command	RC, Kolkata
2	Chandimandir	HQ Western Command	RC, Chandigarh
3	Lucknow	HQ Central Command	RC, Allahabad
4	Pune	HQ Southern Command	RC, Pune
5	Udhampur	HQ Northern Command	RC, Chandigarh
6	Jaipur	HQ SW Command	RC, Jaipur

Implementation

- **DGMT/MT-14.NEPIA Cell, MT-14** will function at IHQ of MoD (Army) as central Nodal Agency
- Vetting and approval of all cases for opening of new Regional/Study Centre and liaison with NIOS
- Maintenance of database on Command HQ and NEPIA Study Centre
- Monitor Command HQ Functioning
- Formulation/modification of policies governing NEPIA
- Conduct of Orientation Programme and Training of Trainers to develop in-house expertise for undertaking NIOS programmes

Functions of NIOS HQ & Regional Centres

- Introduction of 3 Army relevant subjects
 - Military Studies, Military History, Yoga and Physical Education
- Provide Prospectus, Application form, and study material
- Accredit Study Centres and approve list of tutors identified by the Indian Army
- Evaluation and certification of enrolled learners
- Setting up of Examination Centres
- Providing Norms and guidelines for various operations
- Ensuring counselling as per norms through its duly appointed Observers/Academic facilitators

Functions of HQ Commands

- HQ Commands will function as Nodal Centre (NCs) and will act as resource centres of NIOS in respective regions
- NCs are centres for training coordinators/ counsellors/other functionaries
- Initiate cases for opening of new Study Centres and take up with MT-14
- Coordinate with MT-14 on policy matters
- Ensuring effective implementation of NEPIA in command zone
- Maintenance of database on Study Centres and educational activities through NEPIA in command zone
- Proposing List of Tutors to MT-14 for obtaining approval from NIOS

Functions of NEPIA Study Centres

- NEPIA Centre will be notified as Study Centre of NIOS
- NEPIA Study Centre(s) will hold Personal Contact Programmes (PCP)
- NEPIA Study Centre(s) will evaluate Tutor Marked Assignments (TMA)
- NEPIA Study Centre(s) will facilitate learners for online registration for admission and online submission of examination form and fees
- NEPIA Study Centre(s) will Conduct Practical Examination as per NIOS instructions/guidelines

NEPIA Accreditation with NIOS

- To become Accredited Institution (Study Centre) of NIOS, each Army Education Centre has to apply to NIOS HQ in the prescribed one page Accreditation form also available on NIOS website
- The application for Accreditation must be endorsed by the concerned Command HQ
- NIOS will issue Accreditation letter with AI

Functions of Examination Centres

- NEPIA learners will appear for examination at the centres established by NIOS
- Examination centre under NEPIA Scheme will be set by the NIOS
- Examination QP will be provided as per the requirement
- Fair and Smooth conduct of Examination

Admission Procedure for NEPIA

- At NEPIA Centre through online process on the portal sdmis.nios.ac.in
- NIOS will be providing online registration portal for admission (sdmis.nios.ac.in)
- NIOS will maintain the admission database

Documents required to be uploaded for online Admission:

- Recent colored passport size Photograph of the Army personal seeking admission in NIOS under NEPIA
- Scanned image of the signature of the Army personal seeking admission in NIOS under NEPIA
- Date of Birth proof (copy of Aadhaar Card (with date of birth in dd/mm/yyyy format), birth certificate/original Transfer Certificate) - for Secondary (10th)
- Copy of 10th pass marksheet/certificate (for Senior Secondary (12th))
- Fee will be accepted online only. No other mode of fee payment is permitted.

For any query/clarification Please feel free to write to skp@nios.ac.in or sap@nios.ac.in